



Tent Sale/Sidewalk Sale Application

Event Name - Include Business Name:

Exact Address of where this tent sale or sidewalk sale will take place:

Name of shopping center if applicable:

*** Please submit written approval of your event from the property manager of the center.**

Applicant Name: _____

Office: _____ Mobile: _____ Pager: _____

Fax: _____ Email: _____ Home: _____

Has this event/sale occurred in the past? **Yes** **No**
☐ ☐

If yes, when? _____

Are there any major changes from previous sales? ☐ ☐

If yes, please explain:

Will your event include tents or canopies? **Yes** **No**
☐ ☐

If there will be tents or canopies, please complete the following:

Number of tents: _____ or canopies: _____.

Note: Tents over 200 square feet and canopies (three open sides) over 400 square feet will require a permit. Your tent supplier will need to contact the Fire Department at 480-312-1853.

Tent Supplier: _____ Contact: _____ Phone: _____

The tent company which you hire must apply for the tent permit. Tent permit applications must be received by the Fire Department at least 10 days prior to your event. Please ensure that the tent company faxes the permit application to 480-312-1850 attn: Mark Zimmerman.

Yes No

- ☐ ☐ Will any part of your event (people, booths, vehicles, equipment) take place in the public street?
- ☐ ☐ Other than on the tent itself, will your event include signs, banners, decorations or special lighting?
- ☐ ☐ Will inflatables, hot air balloons or similar devices be used at your event?

If yes, please describe in detail _____

Signature and title of Applicant

Date

Print Name and title of applicant

A scaled & complete site plan must be submitted with this application. **Please include the location of all on-site buildings and parking areas, show nearest cross streets, indicate exact locations and dimensions of tents/canopies, and the location of the existing fire lane.**